

**The Navajo Nation
Office of the Auditor General
Request for Proposals**

Bid No. 24-08-3441LE

**Special Review of the
Navajo Nation Agriculture Infrastructure Fund (AIF)**

Due: August 16, 2024

1.1 Scope of work

The Navajo Nation Office of the Auditor General is requesting proposals from qualified, independent public accounting/auditing firms to perform a Special Review of the Navajo Nation Agricultural Infrastructure Fund (AIF) administered by the Navajo Nation Department of Agriculture. The audit shall focus on the projects that were created with the AIF and the expenditures incurred for these projects.

1.2 Qualifications

To be considered, a vendor must be a professional independent public accounting/auditing firm with expertise in accounting/auditing to perform a special review of (AIF). The offeror must have prior experience with audits of agriculture programs/departments and related funding sources within the state/local/tribal governments.

Navajo Nation Business Opportunity Act and Navajo Preference in Employment Act apply on this request.

1.3 Submission Deadline

Interested person(s) must submit (1) original and five (5) copies of their response to the following address no later than **5:00 PM, August 16, 2024: Please reference the project name on the mailing label to:**

Mail: Helen Brown, CFE, Principal Auditor
Acting Auditor General
Navajo Nation Office of the Auditor General
P.O. Box 708
Window Rock, AZ 86515

Physical: Helen Brown, CFE, Principal Auditor
Acting Auditor General
Navajo Nation Office of the Auditor General
#7498 SW Morgan Blvd.
Window Rock, AZ 86515

1.4 Selection Process

The Office of the Auditor General will review all responses in accordance with Navajo Nation law.

1.5 Disclaimer

This request is not an offer to enter into a contract or employment but is merely a request for information. Expenses incurred in responding to this request are the responsibility of the responding person(s). All materials submitted become the property of the Navajo Nation. The Office of the Auditor General reserves the right to modify, reject, or use without limitation any or all of the ideas from the submitted information.

Interested bidders may obtain full specifications by contacting Rosita Yazzie, Administrative Assistant, at (928) 871-6303 or by email at rositayazzie@navajo-nsn.gov.